

SOP No.: 396	SOP Title: Scholarship SOP
Made on: 16/10/2024	Revised on: 11/03/2025
Made By: Principal Advisor	Approved By: Director
Description: Scholarship	Applicable to: Management and Schools

OBJECTIVE

- Establish a **uniform scholarship policy** across Edify Schools to ensure transparency.
- Provide opportunities for **meritorious students** to excel academically and in extracurricular activities.
- Enhance the **school's reputation** by attracting talented students.
- Contribute to **society** by supporting students in need.

SCOPE

Scholarships are categorized into **three types**:

1. **Academic Scholarships**
2. **Sports Scholarships**
3. **Need-Based Scholarships (as per RTE rules advised by the State Board)**

SCHOLARSHIP CRITERIA

Eligibility Criteria for Academic Scholarship

Academic Scholarships apply only to students promoted from Grade 10 to Grade 11.

Score Range	Concession
99.5% - 100%	100 % Tuition Fee Waiver
97.5% – 99.4%	75 % Tuition Fee Waiver
95.5% – 97.4%	50 % Tuition Fee Waiver
90.0% – 95.4%	25 % Tuition Fee Waiver

Eligibility Criteria for Sports Scholarship

Students must have represented in State, CBSE, National, or International-level events to qualify for the scholarship.

S. No.	LEVEL	POSITION	CONCESSION
1	Inter National Level Championship	Participation and Medal	100% waiver in tuition fees
2	National Level Championship	National Gold Medal	75% Exemption of tuition fee
3	National Level Championship	National Silver Medal/State Gold Medal	50% Exemption of tuition fee
4	All India Championship participation	State Silver Medal	25% Exemption of tuition fee
5	State Level Championship	1 st Position Gold	50% Exemption of tuition fee (Eligible for next level participation)
6	State Level Championship	2 nd Position Silver	50% Exemption of tuition fee (Should have won at least another state medal; Eligible for next level participation)

Application Process

- Interested students must submit a duly filled **Scholarship Application Form** along with relevant supporting documents.
- Required documents include:
 - Grade 10 board exam mark sheet (CBSE/IGCSE/IB or equivalent)
 - Certificates for sports achievements (if applicable)
 - Any other merit-based recommendations
- Applications should be submitted within the stipulated deadline as announced by the school administration.

Selection & Approval Process

- Applications will be reviewed by the **Scholarship Committee**, which consists of academic coordinators, school management, and relevant faculty members.
- Evaluation is based on:
 - Academic performance (percentage calculation for best 5 subjects including electives of Grade 11)
 - Verification of sports achievements from recognized authorities
 - Recommendations (if applicable)
- Scholarships are awarded on a **first-come, first-serve** basis based on merit.

Continuation & Renewal

- The awarded scholarship is valid for **Grade 11** and can be extended to **Grade 12** based on performance in **Grade 11 school-based exams**.
- Students must maintain a consistent academic record and meet the following conditions for renewal:
 - Minimum prescribed percentage based on the awarded slab.
 - Active participation in academic and sports activities as per the initial criteria.
 - No disciplinary actions or academic integrity violations.

Terms & Conditions

- Scholarships are applicable to **tuition fees only**; other charges such as transportation, hostel, and miscellaneous fees are not covered.
- The school reserves the right to withdraw or modify the scholarship scheme at any time based on policy changes or student conduct.
- Any false information or misrepresentation in the application will lead to immediate cancellation of the scholarship.
- The **Scholarship Committee's decision is final** and binding in all cases.

Need-Based Scholarships

- Offered as per **Right to Education (RTE) rules** advised by the **State Board**.

General Guidelines:

- **A student may qualify for either Academic or Sports scholarships, and the total waiver cannot exceed 100% of tuition fees.**
- **The school management holds discretion** in awarding scholarships based on student skills and family affordability.
- **The SOP must be shared with Edify School Management and Admission Counsellor's** during training.